

DEPARTMENT OF THE ARMY
79th Ordnance Battalion (Explosive Ordnance Disposal)
52d Ordnance Group (Explosive Ordnance Disposal)
Fort Sam Houston, Texas 78234-5056

AFOD-B (100)

11 July 2001

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy on Sexual Harassment (Policy Letter #1)

1. Army leaders are responsible for taking preventive and appropriate corrective actions when they observe sexual harassment occurring or when the environment is conducive for such behavior. The elimination of this problem is everyone's responsibility.
2. Sexual harassment is a form of sexual discrimination that involves unwelcome sexual advances, requests for sexual favors or other verbal/physical conduct of a sexual nature.
3. Everyone in the military has the right to live and work in a healthy environment. No one should have to tolerate any form of sexual harassment. Everyone is a potential target for this form of discrimination. Supervisors and managers have an obligation to maintain a work environment free of repeated, unwanted, inappropriate, or illegal behavior. Individuals who feel they are the subjects of this malicious behavior have the responsibility to report it to the appropriate authority. The quiet acceptance of this type of behavior only encourages further incidents. Sexual harassment will not be tolerated in this command. Proven cases of sexual harassment can and will be prosecuted under the Uniform Code of Military Justice.
4. Soldiers who wish to report incidents of sexual harassment should initially do so through their respective chain of command. If this does not produce the results desired, individuals can contact their installation Equal Opportunity Office or the Inspector General's Office.

PATRICK J. KELLY
LTC, OD
Commanding

DISTRIBUTION:

A